

Dear Potential Volunteer,

Thank you for your interest in volunteering with Michigan State University Extension. Our 20,000 volunteers are the most essential partners we have in MSU Extension. They create life-changing experiences, provide millions of dollars in added value in our communities and help us reach broad audiences across the state.

MSU Extension is firmly committed to ensuring the safety of those who take part in our programming by providing a thorough screening and selection process for MSU Extension volunteers. This ensures those who work alongside us or directly with youth and the people we serve are safe and have positive experiences that enrich their lives.

Based on your interest, **please select the Gold Level screening** on the volunteer application. Our Volunteer Selection Process includes the completion of your application, national and state background checks, references, an in-person interview and the completion of online modules. There is no charge to you as a volunteer for any part of this process. To ensure the safety and security of those we serve, MSU Extension is also dedicated to regularly screening current volunteers every six months (Sexual Offender Check) and 12 months (Criminal History Check).

To begin this process, please review the [application guide](#) and start [your application](#). We recommend you let your references know we will be contacting them about your application to be a volunteer with us. Three completed references are required, and we recommend you provide five names to allow you to move through the process more quickly. References can be professional or personal adults, excluding family members and relatives. Once your application is submitted, you can always see where you are in the process by visiting the Check Status page. Once I have reviewed your application, I will contact you to schedule an interview.



When submitting your application, please provide the following information in the appropriate fields. This will ensure that your application is routed correctly.

MSU EXTENSION

Volunteer type: **Gold**
Program area: **4-H Youth Development**
Primary county: **Berrien**
Staff member: **Kelly Stelter**

If you experience any difficulty using the Volunteer Central system, please email MSUE.msuevol@msu.edu Feel free to contact the Berrien County MSU Extension Office at 269-927-5674 with any additional questions. Thank you for your interest in being a Michigan State University Extension volunteer.

Sincerely,

Kelly Stelter
4-H Program Coordinator



Cc: Jennifer Young & Jamie Styburski

1737 Hillendale Road
Benton Harbor, MI 49022

269-927-5674
Fax: 269-944-4128
www.msue.msu.edu